

**Indiana University School of Medicine - Grade Appeal Process  
Level 3 Appeal Form**

\_\_\_\_\_ *Student Name*                      \_\_\_\_\_ *Academic Year*                      \_\_\_\_\_ *Course/Clerkship Title*

\_\_\_\_\_ *Dates of Course/Clerkship*                      \_\_\_\_\_ *Course/Clerkship # (if known)*                      \_\_\_\_\_ *Submission Date*

**Student Summary of concerns and rationale for grade appeal (attach additional documentation if needed):**

**Note: Completed appeal form MUST be received by the Executive Associate Dean of Educational Affairs within 1 week of Academic Standards Committee decision.**

**STUDENT SUBMITS COMPLETED LEVEL 3 FORM TO THE EXECUTIVE ASSOCIATE DEAN OF EDUCATIONAL AFFAIRS**

**OFFICE USE ONLY**

\_\_\_\_\_ *date received*

Appeal received by Executive Associate Dean of Educational Affairs (EAD) with detailed premise of third and final appeal within 1 week of receiving ASC decision. (The SADMSE will forward the Level 1 & 2 Appeal Forms with the Summary of Decision(s) and EAD should email the Registrar for a copy of the grade sheet).

\_\_\_\_\_ *date sent*

EAD submitted completed Level 3 form to SADMSE, who then notifies all the other parties (student, the Registrar, Course/Clerkship Director and, if appropriate, the Center Director) of the new grade or declination within 2 weeks of receiving the third appeal.

**Check One:**    Approved     Declined   
    If Approved, a new grade is submitted.  
    If Declined, the decision of the EAD is final.

EAD Summary of Decision (attach additional documentation if needed):

\_\_\_\_\_ *EAD for Educational Affairs Name (Printed)*

\_\_\_\_\_ *EAD for Educational Affairs Signature*